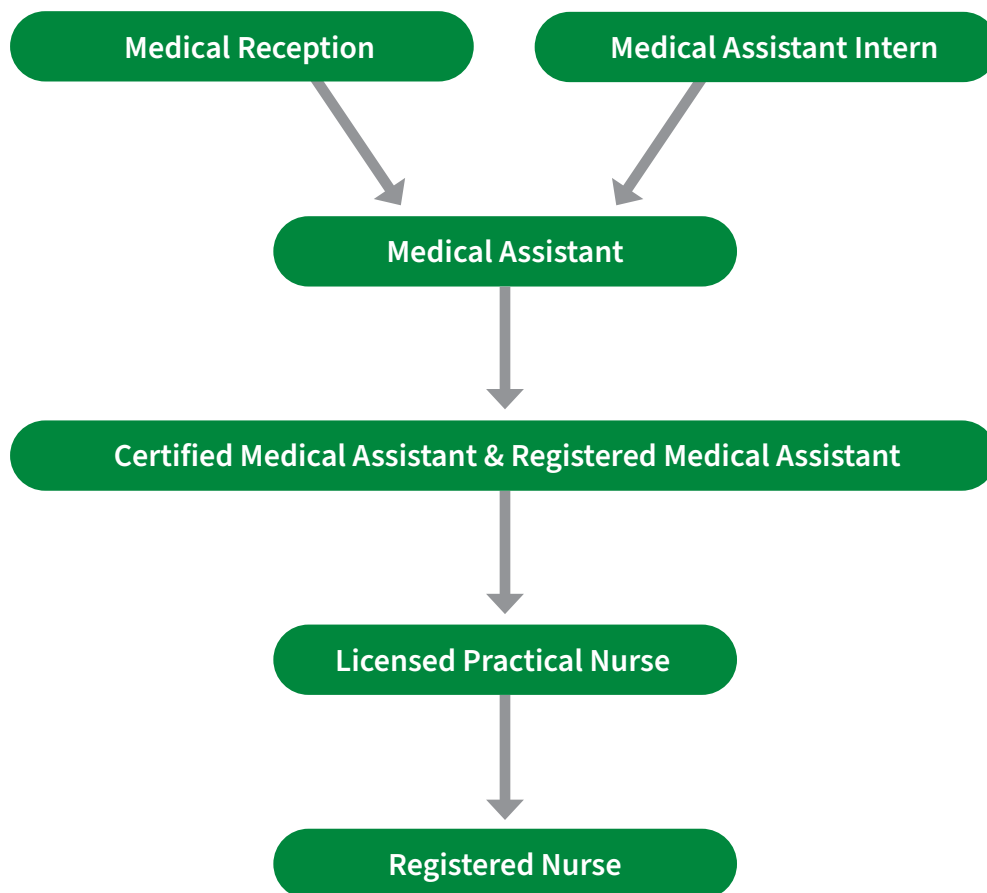


MEDICAL ASSISTANT CAREER PIPELINE

The **Medical Assistant** pathway provides a direct, supportive route to becoming a Medical Assistant or advancing toward a Registered Nurse role, empowering professionals to enhance patient care with both skill and compassion. Aspirus supports career advancement through personal development, advanced certifications, and specialized roles.

Medical Assistant Pathway



Leadership and Operations

Medical Assistant professionals can advance into leadership and operational roles, progressing through supervisory, managerial, director, and executive positions while expanding their expertise and influence.

Medical Receptionist

A Medical Receptionist gains experience through direct patient interactions and exposure to healthcare systems and workflows by greeting patients, managing check-ins and appointments, updating records, and handling phone communications.

Education/Training: Knowledge of office procedures normally acquired through completion of a high school diploma, GED or equivalent combination.

Requirements/Experience: Preferred customer service or healthcare experience, computer and keyboarding experience.

Medical Assistant Intern

Medical Assistant Interns gain hands-on experience by working 1:1 with clinic professionals, building patient care skills, increasing their understanding of clinic workflow processes and exploring various clinics and specialties to help gain confidence and transition smoothly into healthcare careers.

Education/Training: Knowledge of patient care standards and practices normally acquired through completion of first semester of an accredited MA program. CPR/BLS training provided upon hire.

Requirements/Experience: Preferred healthcare experience.

Medical Assistant

Medical Assistants help support patients and providers during exams and procedures, while also managing important administrative tasks such as scheduling, documentation, and patient communication.

Education/Training: On-the-job training provided upon hire. CPR/BLS training provided upon hire.

Requirements/Experience: Preferred healthcare experience.

Certified Medical Assistant & Registered Medical Assistant

Certified Medical Assistants or Registered Medical Assistants deliver patient care by assisting providers during visits, preparing patients for exams, documenting health information, administering certain medications and injections, and operating select medical equipment while maintaining compassionate, clear communication.

Education/Training: Completion of an accredited Medical Assistant program. Obtain certification from examination with AAMA within 6 months of hire. Maintenance of certification through continued education courses. Completion of requirements for registry status.

Requirements/Experience: Preferred healthcare experience.

Licensed Practical Nurse

Licensed Practical Nurses, working under the supervision of Registered Nurses, Advanced Practice Clinicians, or physicians, support patient care by collecting patient data, assisting with the plan of care, and communicating basic health education to patients and their families.

Education/Training: Licensure from a Practical Nurse program.

Requirements/Experience: Active Wisconsin, Michigan, and/or Minnesota Practical Nurse License.

Registered Nurse

Registered Nurses provide direct patient care by assessing patients, administering medications, monitoring vital signs, and educating patients and their families on health conditions and treatment plans.

Education/Training: Associate degree from nursing program OR bachelor's degree from nursing program.

Requirements/Experience: Active Wisconsin, Michigan, and/or Minnesota Registered Nurse License.